

St Alban's Catholic High School



Provider Access Policy

Approved by Staffing Committee on: 13th May 2024

Recommission Date: May 2025

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All students in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (Year 8 to 9) and two encounters for students during the 'second key phase' (Year 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful provider encounter

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the *Making it Meaningful* checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

Suffolk New College	Holmes & Hills Solicitors	JMS Consulting Engineers
W S Training	Port of Felixstowe	Prominent PR Ltd
Larking Gowen	Suffolk County Council	First Intuition
Scrutton Bland	Ipswich Borough Council	Eastern Education Group
Gressingham Foods	Volunteering Matters	Suffolk Archives
BT	University of Essex	Ipswich & Colchester Museums
EDF	University of Sheffield	Felixstowe Football Academy
Fred Olsen	Inspire	Central College of Animal Studies
NHS	Ransomes Jacobsen Ltd	Norland
Attwells Solicitors	Ashtons Solicitors	East of England Ambulance Services
Armed Forces	St Elizabeth Hospice	Suffolk Police
Deloitte	Suffolk Port Health	MPCT
Barclays Bank	Ensors	Suffolk Fire Service
BDO	Hoopers Architects	Barnes Construction

Destinations of our students – Academic year 2022-23

Year 11 students moved to a range of providers in the local area after school:

St Alban's Catholic High School (Sixth Form)

Northgate High School Sixth Form

Suffolk One

Suffolk New College/Suffolk Rural

Copleston Sixth Form

Farlingaye High School

Kesgrave

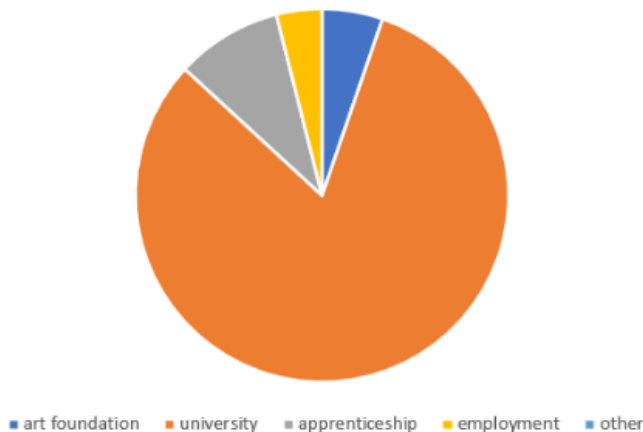
West Suffolk College

WS Training

Needham Market Football Academy

Apprenticeships in car mechanics, football

Sixth Form leavers:



Management of provider access requests

A provider wishing to request access should contact Mrs Shemming, Careers Leader (mshemming@st-albans.suffolk.sch.uk)

Opportunities for access

The school offers the six provider encounters required by law (outlined in bold text above) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms, Career suite or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Suite, which is managed by the Careers Leader. The Careers Suite is available to all students at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Safeguarding

The school's policy on Safeguarding and Child Protection sets out the school's approach to allowing providers into school, as visitors, to talk to our students. You can view the policy [here](#).

Signed by P.Dance, Chair of Governors:

Date: