**Cashless Refund Request Form**

If you require a refund from your child’s Cashless Catering Account, please fill in the form below and return it to stalbans@lunchtime.co.uk. Please allow up to 14 working days for the refund.

Please note that we will only refund balances over £5 so please encourage students to use funds up if they are below £5.

You may also request a transfer of funds to another sibling at the school by emailing stalbans@lunchtime.co.uk

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| --- | --- |
| Date: |  |
| Student’s Name: |  |
| Form: |  |
| Amount Requested: |  |
| Name of Account: |  |
| Sort Code: |  |
| Account Number: |  |