



Dear Parent/Guardian,

We would like to make sure that we are providing your child with the best education and support we can, during their time here at St. Albans Catholic High School. By doing this, we would like to let you know that depending on your household financial circumstance, your child may be entitled to additional funding which could benefit them at school, and in the future. This additional funding is called "Pupil Premium". If your child is eligible to receive Pupil Premium, they may be entitled to receive Free School Meals (FSM), support with purchasing school uniform and equipment, as well as a reduced cost in resources and curriculum-based school trips. Pupil Premium students also have access to the in-house Pupil Premium Support Worker, where an extra layer of support is available to them, should they require it.

At St Albans, we believe everyone should be given the chance to access the same opportunities to help and support each child achieve their full potential. To find out if your child is eligible to receive Pupil Premium please go to the Suffolk County Council website:

www.suffolk.gov.uk/children-families-and-learning/schools/school-meals-uniforms-and-trips/apply-for-free-school-meals

If you apply for your child to have Free School Meals, this will give the school an indication of the funding your child is eligible to receive. **Please note for your child to receive any of the above, you must apply via the Free School Meals section, they will not automatically receive the funding without an application.**

Suffolk County Council has outlined that your child will get free school meals if you receive any of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

We understand that home circumstances change all the time, therefore if you find you have a change in circumstance at any point during the school year, we recommend you check to see if your child is

eligible to receive Free School Meals. The quickest way is to apply online as you will receive an immediate response, however if you are unsure and would like some advice, please call the department directly on 0345 606 6067.

If you would prefer to speak to someone at St. Albans before applying, please contact the school on 01473 726178 and ask to speak to the Pupil Premium Support Worker, Mrs Iachetta, or send an email to STAGeneral@stalbans-staff.org with any enquiries, and we will get back to you as soon as we can.



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